



## Credit Card on File Authorization Form

### Keeping a credit card on file has its benefits!

It's convenient (saving you time.)  
Your payment is always on time (even if you're out fo town.)  
You can get your credit company's reward points for paying your bill.  
You SAVE money by avoiding late fees.

#### Here's How it Works:

Fill-out the information below which authorizes CELC to charge your Credit Card for your weekly tuition. The weekly fee will be charged on Mondays by 6:00 p.m.

#### ✓ CARD TYPE:

\_\_\_\_\_ VISA  
\_\_\_\_\_ MASTER CARD  
\_\_\_\_\_ DISCOVER  
\_\_\_\_\_ AMERICAN EXPRESS

#### CARD INFO:

Credit Card #: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_ / \_\_\_\_\_  
Security Code: \_\_\_\_\_  
(Last 3 digits on the back of your card)

Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Child(ren): \_\_\_\_\_

Weekly Amount: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*I have read and agreed to Creative Early Learning Center's financial policy. I hereby authorize Creative Early Learning Center, Inc. To charge the credit card listed above for payment of charges to my account and I understand that it is my responsibility to review my invoice for accuracy.*

*This form will be kept on file and will remain in effect until the expiration of the credit card account. Applicants may also revoke this form by submitting a written request to Creative Early Learning Center, Inc.*

*A new form must be submitted if information such as the list of authorized users and the credit cart account's expiration date is amended. The applicant must also submit a written notification to Creative Early Learning Center, Inc. If the credit card is cancelled, lost or stolen.*

*The Management of Creative Early Learning Center, Inc.*